

SIX PHASES

of the Audit Process

BRAND NEW WEBINAR SERIES

Date: 7, 14 and 21 May 2019

Six Phases of the Audit Process (Series)

RTO's may be aware that ASQA has moved to a learner centred audit model. This is a significant innovation in that it should make the audit day run a lot smoother, however it will require RTO's to adjust their preparation to ensure compliance with the standards for Registered Training Organisations 2015, and CRICOS.

The new approach requires evidence that covers the learners journey with the RTO through six phases commencing with marketing and ending with Governance.

Presenter: Mark Long

Mark has a wealth of experience with the auditing requirements of RTO's. Not only has he been an external auditor for the Vocational Education and Accreditation Board, but is one of the few consultants in VET who is officially registered with an international body. As a certified auditor, Mark maintains a professional standard which is monitored by Exemplar Global. This assurance reinforces his reputation as a practicing specialist where his record to date is the achievement of total compliance.

Cost

Member:

\$150 (incl. GST)

Non-member:

\$220 (incl. GST)

This is the total cost of the three-part series.



	<i>Date & Time</i>	<i>Key Topics</i>	<i>Key Outcomes</i>
SESSION 1	7 May 2019 11:00am - 12:00pm (AEST: QLD)	Marketing and enrolment Phase 1 and 2 focuses on the initial stages of information gathering from your RTO's marketing materials which informs an applicant's course decision and how your RTO actively assists the individual which culminates in their enrolment.	• Check sheet for marketing materials • A Marketing Register • LLN diagnostic tools • Content for Orientations
SESSION 2	14 May 2019 11:00am - 12:00pm (AEST: QLD)	Support, training and assessment Phase 3 and 4 explores how your RTO provides quality training and assessment and support services that ensure the learner is able to achieve their objectives.	• Content of a sound training and assessment strategy • What to include in a Learning Plan • What information you require in your consultation with industry ... and more
SESSION 3	21 May 2019 11:00am - 12:00pm (AEST: QLD)	Completions and governance Phase 5 and 6 delves into how your RTO carries out certification and the systems that ensure your practices will provide quality products and services that achieve learner outcomes.	• Check sheet for issuing qualifications • Third party memorandum of understanding • Continuous improvement template ... and more

Can't attend all three sessions? We send out all electronic resources to registrants within 48 hours of the series closure. All Velg Training Webinars are scheduled in AEST (QLD time) - please check your timezone before logging onto the online training session.

Contact

E webinar@velgtraining.com
P 07 3866 0888
velgtraining.com

1/52 Jeffcott Street
Wavell Heights QLD 4012

