

Half Day Workshops

Approaches to Quality Assessment Development

25 October 2016 & 8 November 2016

This half-day workshop is based on 'streamlined' training packages and units of competency. It will examine characteristics of the assessment process and explore the relationships between the unit of competency; assessment requirements and companion volumes.

Cost \$99 members • \$119 non-members

Understanding Foundation Skills

10 November 2016

Language, Literacy and Numeracy (LLN) plays a significant role in education, training and the workplace. In this half-day workshop, we will examine the CSfW and the ACSF and how these fit in to VET delivery in the school environment.

Cost \$99 members • \$119 non-members

Clearly Documenting your Trainer/Assessor Profile

28 October 2016

This half-day workshop will explain how to make sure your staff profile is clear and concise and when you may need to consider direct supervision arrangements.

Cost \$99 members • \$119 non-members

Facilitated Validation Meetings

12.30pm-3.30pm

Business & IT	25 October 2016
Hospitality & Retail	28 October 2016
Sport & Recreation and Community Recreation	8 November 2016
Foundation Skills and Tourism	10 November 2016

Cost \$65 per person (no discounts apply)

Webinars

Register of Documents Preview

6 September 2016 @ 3.15pm

This product, already used by more than 100 schools, is a customised and comprehensive suite of policies, procedures and templates to assist with your RTO's compliance with the Standards for RTOs 2015.

Cost Free

Qld Schools Mentoring Program

10 November 2016

VET Coordinator	Term 3, 2016	20 July 2016 @ 3.30pm
	Term 4, 2016	19 October 2016 @ 3.30pm
VET Teacher	Term 3, 2016	27 July 2016 @ 3.30pm
	Term 4, 2016	19 October 2016 @ 3.30pm

Cost \$299 members • \$390 non-members

Further information

Further information on our suite of workshops and webinars specifically designed for Qld Schools can be found on our website at

www.velgtraining.com



2017

QUEENSLAND SCHOOLS WORKSHOPS & WEBINARS



Full Day Workshops

Cost \$179 members
\$199 non-members

Assessment Writing Skills

28 February 2017

This workshop will explore the characteristics of effective assessment and examine the assessment process as defined by ASQA's Guide to Developing Assessment Tools before moving on to a hands-on session designing and developing assessment tools for a unit of competency.

Developing Comprehensive Training and Assessment Strategies

10 October 2017

Join us for a one-day workshop detailing the key components of developing a comprehensive and functional Training and Assessment Strategy (TAS).

Half Day Workshops

Cost \$99 members
\$119 non-members

An Effective Approach to Mapping

23 March 2017

This hands-on workshop will enable participants to map their assessments with confidence and leave the workshop with completed mapping for one unit of competency.

Conducting Effective Validation

23 March 2017

Join us for a half-day workshop as we examine validation requirements in detail and discuss strategies and ideas for conducting effective systematic validation in a school environment. This is an extension of the information provided in our validation meetings.

Designing Compliant Marketing Materials and Information for Learners

16 May 2017

This half-day workshop will examine the requirements of Standards 4 & 5 of the Standards for RTOs 2015 and provide participants with strategies for designing compliant marketing materials and information for learners.

Webinars

Cost \$49 members
\$79 non-members

Role of the VET Coordinator

7 February 2017 @ 10.00am

This one-hour webinar will outline the role of the VET Coordinator in a school RTO and include tips and techniques for effectively managing the day to day tasks and responsibilities associated with this ever-changing role.

Scope and Transition Process for Qld Schools

10 March 2017 @ 10.00am

With significant changes to many Training Packages now in effect, this one-hour webinar will examine how best to manage your school RTO Scope of Registration and the transition process for Qld Schools.

Conducting Effective VET Staff Meetings

25 August 2017 @ 10.00am

This one-hour webinar will cover strategies for ensuring your meetings are conducted efficiently and effectively and discuss tips and techniques for managing discussions on everyday school issues.

VET Teacher & Coordinator Checklist

Join us for a short snapshot webinar outlining the roles, responsibilities and tasks to be undertaken by VET Coordinators and Teachers each term.

Term 1, 2017	30 January 2017 @ 3.15pm
Term 2, 2017	24 April 2017 @ 3.15pm
Term 3, 2017	17 July 2017 @ 3.15pm
Term 4, 2017	9 October 2017 @ 3.15pm

Cost \$49 members
\$79 non-members

Qld Schools Mentoring Program

Term 1, 2017	25 January 2017 @ 3.15pm
Term 2, 2017	26 April 2017 @ 3.15pm
Term 3, 2017	26 July 2017 @ 3.15pm
Term 4, 2017	25 October 2017 @ 3.15pm

Cost \$299 members
\$390 non-members