Maintaining Your Trainer and Assessor Currency

Innovation and Business Skills Australia (IBSA) is partnering with Velg Training, to present national professional development workshops for trainers and assessors to assist them in maintaining the currency of their trainer and assessor competence.

All trainers and assessors of nationally recognised training must meet the nationally agreed requirements outlined in AQTF Standard 1.4 (d) or SNR 15.4 (d) which states that trainers and assessors must continue to develop their Vocational Education and Training (VET) knowledge and skills as well as their industry currency and trainer/assessor competence.

What to expect

The workshop will provide attendees with an opportunity to update their knowledge and skills of training and assessment and to document aspects of their trainer and assessor currency.

The workshop will focus on trainer and assessor skills, such as:
- applying a systematic process to the planning and development of assessment tools
- developing and using strategies for training and assessment
- addressing components embedded in a unit, including LLN and employability skills
- applying required knowledge and skills
- clustering of units for delivery and assessment
- maintaining documented records of trainer and assessor currency

The skills and techniques that will be learnt from the workshop can then be transferred to other professional development activities, providing participants with skills to develop and maintain a documented record of trainer and assessor currency.

Who should attend?

All trainers and assessors of nationally recognised training.

Trainers:

John Dwyer is a national AQTF trainer and consultant with experience in education spanning more than 40 years. He brings extensive registered training organisation (RTO) experience to Velg Training, having a comprehensive history in developing and delivering a range of workshops on assessment tools, recognition of prior learning (RPL), moderation and validation processes relating to AQTF compliance. Previously, John was the Manager of the Competency Assessment and Development Services of the Global Institute for Learning and Development (gild). John has been a pre-qualified AQTF consultant registered with Queensland's Department of Education and Training (DET), and has also been employed on a contract basis through DET as the TAA/TAE Technical Advisor for Audits.
John Price has been training and assessing for 35 years, and in the last 25 years consulting and auditing quality management systems based on ISO 9001 and AQTF for over 400 businesses around Australia. He has been responsible for conducting the first of the national AQTF auditor moderation workshops for both RTOs and GTOs and in April 2008 conducted a similar auditor moderation session on the revised GTO standards.

John currently conducts a range of professional development programs in continuous improvement, team building, leadership, recognition of prior learning, validation and moderation, assessment and developing/managing AQTF systems. He works with RTOs to conduct the Certificate IV in Training and Assessment and the auditing units from the Diploma in Business (Quality Auditing). John is also a sought-after trainer in the areas of leadership and management.

**Dates**

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<tr>
<th>Location</th>
<th>Date</th>
<th>Trainer</th>
<th>Venue</th>
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<tbody>
<tr>
<td>Sydney</td>
<td>24 April 2012</td>
<td>John Dwyer</td>
<td>The Sebel Surry Hills</td>
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<td>28 Albion Street</td>
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<td>Surry Hills NSW 2010</td>
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<td>Brisbane</td>
<td>6 June 2012</td>
<td>John Dwyer</td>
<td>Velg Training</td>
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<td>1/52 Jeffcott Street</td>
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<td>Wavell Heights QLD 4012</td>
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<td>Melbourne</td>
<td>25 July 2012</td>
<td>John Dwyer</td>
<td>St Kilda Road Parkview Hotel</td>
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<td>562 St Kilda Road</td>
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<td>Melbourne VIC 3004</td>
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**Times**

- Registration: 8.30am - 9.00am
- Full day workshop: 9.00am - 3.30pm

*(includes Tea/Coffee on arrival, morning/afternoon tea and lunch)*

**How much does it cost?**

- Velg Training Member: $359 (inc. GST)
- Standard Price: $390 (inc. GST)

*Minimum numbers are required for training to proceed.*

**Further information**

For further information about the workshop program, or to enquire about running this workshop in-house for a group of employees, please contact the Events Team at Velg Training.

Ph: 07 3866 0888  Fax: 07 3866 0899  Email: events@velgtraining.com